



1050 Wangaratta-Whitfield Road

OXLEY VIC 3678

Phone: 03 5727 3312

Email: oxley.ps@education.vic.gov.au

PARENT PAYMENT ARRANGEMENTS 2021

Dear Parent/Carer,

Oxley Primary School is looking forward to another great year of teaching and learning and would like to advise you of Oxley Primary School's parent payment arrangements for 2021.

Please find the fee schedule for **FOUNDATION – YEAR 5 students** at Oxley Primary School attached. Please complete this form and return to the school by **3rd December 2020** so the school can prepare accordingly.

Oxley Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Our school has a very supportive and committed fundraising committee that subsidise and contribute to activities and items for all students. Parents are encouraged to support this group when and where they can.

Our school also endeavours to obtain grants to support the school community where possible.

Financial Support for Families

Oxley Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- the Parent Payment Plan
- the School Council Support Plan

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the School Principal or Business Manager on (03) 5727 3312 or email: oxley.ps@education.vic.gov.au

Payment Methods

Oxley Primary School is happy to support your needs in the way that you make payment.

Preferred payment is via direct deposit to the Oxley Primary School Council account. Details are: BSB 063-531 A/C 1008 9185

Payment can also be made by credit card, eftpos, cheque or cash at the school office.

Refunds

Oxley Primary School supports all families and understands that in some circumstance's refunds may be required. These will be discussed on a case by case scenario and all requests are required to be made in writing for reviewing.



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For further information on the Department's Parent Payment Policy please see an overview attached.

Yours sincerely,

LEANNE BAXTER

School Principal

KATE BYOVET-MULLINS

School Council President

ATTACHMENT: FEE SCHEDULE



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STUDENT NAME: _____ **2021 YEAR LEVEL:** _____

FEE SCHEDULE 2021

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Oxley Primary School also continues to welcome your voluntary contributions for 2021.

Please complete this form and return to the school by 3rd December 2020 so the school can prepare accordingly.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount
STATIONERY – including photocopying	\$110.00
MARC PROGRAM (SCIENCE/LIBRARY)	\$ 25.00
MACC PROGRAM (ART)	\$ 25.00
ESSENTIAL ASSESSMENT APPLICATION	\$ 20.00
READING ASSESSMENT APPLICATION	\$ 20.00
TOTAL	\$200.00

A stationery list is available upon request which guides you on the everyday items that your child will use in the classroom.

Optional Items

Oxley Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

Optional Item	Amount
Camps and excursions as scheduled throughout 2021. The cost of these excursions will be advised throughout the year.	To be advised



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Voluntary Contributions

Oxley Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Suggested Voluntary Contribution per family			Amount
General Contribution	\$20	\$50	\$100	
Garden Maintenance	\$20	\$50	\$100	
Additional Education Support Staff	\$20	\$50	\$100	
Students Support Program (for students that are unable to fund camps/excursions/activities, etc.)	\$20	\$50	\$100	
			TOTAL	\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Parent Payment Charges

Essential Student Learning Items Amount \$ _____

Voluntary financial contribution Amount \$ _____

TOTAL \$ _____

Parent Payment Plan

I am interested in organising a Parent Payment Plan. Please forward details to the following email address:

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities enhance or broaden schooling experiences for students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.