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PERSONAL PROPERTY POLICY

PURPOSE:

To explain Oxley Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

SCOPE:

This policy applies to all school activities, including camps and excursions.

POLICY:

Oxley Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Oxley Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Oxley Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students bring items of value to school, they may be confiscated and stored securely at the office until the end of the day, when the items may be collected by the student and/or parent.

REVIEW CYCLE:

REVIEW DATE	August, 2020
APPROVED AT SCHOOL COUNCIL	20/08/2020
NEXT REVIEW DATE	August 2021