



1050 Wangaratta-Whitfield Road

OXLEY VIC 3678

**Phone:** 03 5727 3312

**Email:** [oxley.ps@education.vic.gov.au](mailto:oxley.ps@education.vic.gov.au)

**Principal:** Timothy Seal

Dear Parents/Carers,

Oxley Primary School is looking forward to another great year of teaching and learning and would like to advise you of Oxley Primary School's voluntary financial contributions for 2024

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time.

Within our school this support has allowed us to:

- Provide high quality programs and specific subject material and equipment for: English, Mathematics, Art, Inquiry and PE;
- Facilitate Literacy and Mathematics online digital subscriptions;
- Provide ipads to all students on a one-to-one basis;
- Arrange for individual student supplies and class bulk supplies.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Tim Seal*  
Principal

*Sally Day*  
School Council President

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• Art (MACC program)– paint, crayons, canvas, glitter, coloured paper (\$25)</li> <li>• Library (MARC Program) – library books, resources (\$25)</li> <li>• Curriculum resources – pencils, pens, scrapbooks, rulers, glue sticks, display books, photocopying etc. Purchased by the school and topped up as required (\$40)</li> </ul>	\$90
<i>Online Subscriptions</i> <ul style="list-style-type: none"> <li>• Soundwaves (\$10)</li> <li>• Reading Eggs (\$15)</li> <li>• Essential Assessment (\$20)</li> </ul>	\$45
<i>ICT Devices - provision of school purchased iPad on one-to-one basis, charging cable</i>	\$50
<i>Subject specific equipment</i> <ul style="list-style-type: none"> <li>• Sports and PE Equipment</li> </ul>	\$30
<i>Whole school events</i> <ul style="list-style-type: none"> <li>• Swimming program 5 lessons - entry and transport</li> </ul>	\$35
<b>Other Contributions</b> - for non-curriculum items and activities	Amount
<i>School grounds maintenance and improvements - Playground Fund</i>	\$20
<i>Student &amp; Parent Communication tools - uEducatas</i>	\$10
<b>Total Amount</b>	<b>\$280</b>

### Extra-Curricular Items and Activities

Oxley Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

<b>Extra-Curricular Items and Activities</b>	Amount	Purchase (Please tick)
<i>Camps and excursions throughout 2024 to be advised</i>	TBA	
<b>Total Extra-curricular Items and Activities</b>		\$

## Financial Support for Families

Oxley Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund and
- flexible payment arrangements for camps and excursions.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Scott Dodgshun - Business Manager

Ph: 03 5727 3312 | Email: [oxley.ps@education.vic.gov.au](mailto:oxley.ps@education.vic.gov.au)

***Please not that invoices cannot be issued for parent payments but a receipted invoice can be raised upon receipt of payment***

### Total

Category	
Curriculum Contributions	\$250.00
Other Contributions	\$30.00
Extra-Curricular Items and Activities	\$TBA

### Payment methods

- **Preferred** - Direct deposit - Please make sure your surname and the letters VFC are added to ensure funds are allocated can be correctly receipted
- Cash payment at the School Office

**BANK DETAILS:** Commonwealth bank BSB: 063 - 531 A/C: 1008 9185

### Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.